

## What's Included

- TellerScan TS240 scanner



- Power supply with electrical supply cord



- USB 2.0 cable

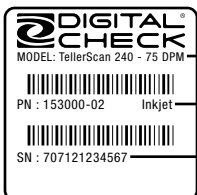


- Ink cartridge

- **Note:** Only 'Inkjet' model scanners are supplied with an ink cartridge.



- The label that is located on the bottom of the scanner contains the exact model description.



Scanner Speed

Optional Inkjet

Serial Number

## Installing the Ink Cartridge

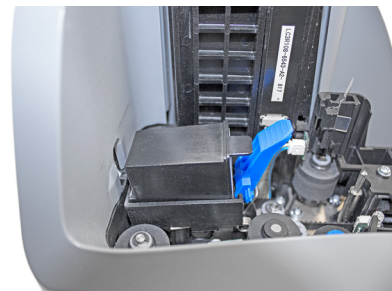
- Remove the center cover by lifting it up vertically.



- Open the ink cartridge package and remove the protective seal.



- Insert the nozzle end of the cartridge into the platform while keeping the end of the cartridge tilted slightly upward. Push down on the rear of the cartridge until it clicks twice and snaps into position.



- The cartridge should appear tilted at a slight angle when it is fully seated. Reinstall cover.

## Getting Started

- **Note:** Digital Check does not provide the required device drivers or scanning software.

Please contact your bank, IT department or other solution provider for further assistance with installing the driver or getting the scanning software set up or installed.

Do not connect the USB cable from the scanner to your PC before installing the drivers or the scanning application / software.

## General Installation Tips

- Turn off or disconnect other USB devices such as USB printers or scanners. A mouse or keyboard are okay to leave on or connected.  
**Note:** This is only necessary when installing the scanner driver or software the first time.
- When connecting the scanner, plug the power supply into the scanner first, then into an outlet.
- Connect the USB cable to the PC after the power cords and driver or software have been successfully installed.
- Connect the scanner directly to an available USB port on the PC.
- Place the scanner on level surface and 6-12 inches away from other electronic devices.

- Pull out the exit tray to accommodate larger items such as business size checks.

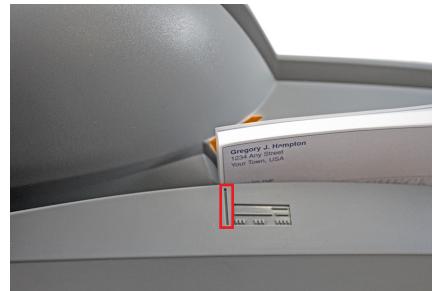


## Document Preparation

- Align the leading and bottom edges of the documents. Straighten any bent corners and remove staples or paper clips on the items before loading.



- Slide the item(s) up to the line on the body of the scanner as indicated below. The status LED light will turn 'Orange'.



- Do not push or insert items past the line.



## Additional Information

- For detailed scanner information and tips for performing routine maintenance, please see our user manuals and training videos available at:

[www.digitalcheck.com](http://www.digitalcheck.com)

- Scanner cleaning supplies and other consumables and accessories can be purchased directly from our online e-store.

